

Professional Drive-Away Kit



- Paper copies of COOP/COG Plan, Emergency Plan, maps to alternate continuity sites, GPS
- Laptop computer with appropriate software: Office Suite, CAD, GIS, for example
- Laptop files to do the work of the assigned position: Plans, directories, contract lists, phone contact lists, documents, as-builts, for example
- Laptop AC power supply and spare battery
- AC extension cord with at least 3 plug-in slots
- Laptop battery charger with car cigarette lighter adapter
- Cell phone
- Cell phone AC charger, car cigarette lighter charger
- Portfolio and spare paper, clip board, pens, pencil with eraser, pencil sharpener
- Eye glasses (reading, computer, prescription sun glasses, other)
- Protective equipment (ear plugs, safety glasses, work gloves, boots, hard hat, for example)
- Outdoor wear appropriate for the season (rain gear, gloves, hat, earmuffs, for example)
- Sunscreen, hand cream, face cream, other protective supplies
- Folding table and folding chair
- Cot, pillow, sleeping bag, blanket
- Other items needed to do the job and for personal support in austere circumstances